BOARD OF COUNTY COMMISSIONERS' MEETING THURSDAY, OCTOBER 23, 2014 – 9:30 A.M. THIRD FLOOR MEETING ROOM

<u>AGENDA</u>

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance
- B. Proclamation Business Appreciation Week
- C. Business Recognition K & K Hearing Associates
- D. Commissioner Comments
- E. Update of Board of County Commissioners' Administrative Actions Commissioner Blaine R. Young and Lori L. Depies, County Manager
- F. Approval of Minutes
- II. PUBLIC COMMENTS (Three-Minute Presentation)
- III. CONSENT AGENDA (See Attached Separate Agenda)

IV. PUBLIC HEARING

A. <u>Frederick County</u> Affordable Housing Land Trust Request for Real Property Tax Exemption – Kelly Hammond, Office of the County Manager

Public comments will be limited to three minutes for individual speakers.

The Board may take action following the public hearing.

V. AGENDA BRIEFING

Thursday, November 6 at 9:30 a.m.

- Carroll Manor Recreation Council Request for Real Property Tax Credit Diane Fox, Finance Division
- Proposed Ordinance Regarding Water and Sewer Standards Specifications and Details Rod Winebrenner and Bud Creighton, Utilities and Solid Waste Management Division
- Petition to Remove Covell Road from the Rural Roads Program Dave Olney, Public Works Division
- 2014 Summer Cycle of Water and Sewerage Plan Amendments Tim Goodfellow, Community Development Division
- Triennial Update of the County's Water and Sewerage Plan Tim Goodfellow, Community Development Division

Thursday, November 6 at 6:00 p.m.

- Zoning Map Amendment #R-14-03 Blentlinger Planned Unit Development (PUD) Jim Gugel, Community Development Division
- Development Rights and Responsibilities Agreement (#DRRA 14-05) Blentlinger PUD Kathy Mitchell, Office of the County Attorney
- VI. <u>WORKSESSION</u> (Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)
 - A. <u>Appointments</u>/Reappointments to Boards/Commissions Joyce Grossnickle, Office of the County Manager

(10 Minutes - Board Decision)

Revised 10/22/14

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- B. <u>Invocation Policy</u> John Mathias, Office of the County Attorney (10 Minutes Board Decision)
- VII. <u>ADMINISTRATIVE BUSINESS</u> (Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)
 - A. <u>Presentation for Signature Purposes</u> Zoning Map Amendment #R-13-03 Casey Property Michael Chomel, Office of the County Attorney
 (5 Minutes Board Information)
 - B. Presentation for Signature Purposes Development Rights and Responsibilities Agreement (#DRRA 13-01) Casey Planned Unit Development Property and Determination of Adequacy for the Adequate Public Facilities Ordinance Review and Approval of the Letter of Understanding – Kathy Mitchell, Office of the County Attorney (5 Minutes - Board Information)
 - C. <u>Decision on List of Exempt</u> Employees (Public Hearing Held 10/9/14) John Mathias, Office of the County Attorney
 (5 Minutes - Board Decision)
 - D. Request for Public Hearing Regarding Proposed Changes to the Frederick County Code in Anticipation of Charter Government – John Mathias, Office of the County Attorney Link to Draft Revisions

(10 Minutes - Board Decision)

E. <u>Yard Waste Processing</u> Facilities in Frederick County – Information Briefing on Upcoming Composting Regulatory Changes – Kevin Demosky and Phil Harris, Utilities and Solid Waste Management Division

(10 Minutes - Board Information)

F. <u>Purchasing Memo #15-085</u>, Recommendation to Approve Amendment No. 3 to Agreement 14-036 with AquaLaw PLC for Services Related to the County's NPDES MS4 Permit and Budget Transfer – Diane George, Finance Division

(10 Minutes - Board Decision)

G. <u>Emmitsburg Ambulance</u> Company No. 26 – Chip Jewell, Volunteer Fire and Rescue Services Division

(10 Minutes - Board Decision)

H. Resource Sharing Agreement with the Department of Labor, Licensing and Regulation (DLLR) – Laurie Holden, Citizens Services Division

(10 Minutes - Board Decision)

 Business Updates – Helen Propheter, Community Development Divison (10 Minutes - Board Information)

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VIII. COMMISSIONERS COMMENTS

- IX. PUBLIC COMMENTS (Three-Minute Presentation)
- X. QUESTIONS PRESS
- XI. CLOSED SESSION
 - Maryland Annotated Code General Provisions Article §3-305(b)(7) To consult with counsel to obtain legal advice on a legal matter; and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

<u>Topic</u> – To provide an update of and to discuss the possible resolution of pending lawsuits.

The following closed session item was <u>added</u> to the agenda:

<u>Topic</u> – To discuss with the county's attorneys and county's staff the application of a prior court decision to a pending application.

XII. ADJOURN

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CONSENT AGENDA DETAIL

BID AWARDS

1. Purchasing Memo #15-070 – Automotive Parts and Services for Fleet Services Department

Award to: Various Vendors

Award amount: \$2,000,000.00 (2 years)

2. Invitation to Bid #15-041-CP – Guilford Drive at Frederick Crossing Traffic Signal Control Project

Award to: Scott A. Duncan, Inc.

Estimated award amount: \$219,950.05

BUDGET TRANSFER

1. <u>BT-15-064</u>, Department of Aging, Citizens Services Division (\$0) – Regina Howell, Budget Office, Office of the County Manager

CHANGE ORDERS

- Design Change Order No. 1 (Construction Management Services) Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion – Rod Winebrenner, Utilities and Solid Waste Management Division
- 2. <u>Design Change Order No. 32</u> Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion Kevin Demosky, Utilities and Solid Waste Management Division

GRANTS

- Approval of FY 2015 50/50 Matching and Hardship Grant Application to Maryland Institute of Emergency Medical Services Systems (MIEMSS) and Associated Budget Transfers – Michael Grierson, Fire and Rescue Services Division (County Match = \$21,125.64; Grant Funding = \$21,125.64)
- FFY 2014 State Homeland Security Program Grant and Associated Budget Transfers and Subgrants to Sheriff's Office, City of Frederick, City of Brunswick and Town of Thurmont – Seamus Mooney, Emergency Management Division (County Match = \$0; Grant Funding = \$123,303.00)
- 3. <u>Application for Race-to-the-Top</u> Early Learning Challenge "Make Access Happen" Coaching Minigrant <u>and</u> Subsequent Budget Transfer Monica Grant, Health Services Division (County Match = 0; Grant Funding = \$10,000.00)